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| **CTU – GINATILAN EXTENSION CAMPUS** | |
|  | OJT Form 6  October 2012  Revision: 0 |

**DAILY/WEEKLY/MONTHLY PERFORMANCE REPORT**

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| **Name of Student Trainee:** | | Nel Gonzales | | |
| **Course, Year & Major:** | | Bachelor of Industrial Technology Major in Computer Technology 4A | | |
| **Cooperating Agency:** | | LGU Ginatilan | **Inclusive Date:** | **From**: 04072025 |
| **Department Assigned:** | |  | | **To**: 04122025 |
| **Summary of Activities:** | |  | **Learning/Insights:** |  |
| This week, we formatted and installed the necessary software for the customer concerned, we formatted the full storage unit, assisted with the setup of TV and PC, and installed the TV back to its place. | | | This week, I got to practice more hands-on tasks. We formatted a storage unit and installed the software needed for a customer. I also helped set up a TV and PC and re-installed the TV back in its spot. It was a good mix of technical work and customer service. | |
| Prepared by:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Student Signature over Printed Name** | | | | |
| **CA (Cooperating Agency) Remarks:**  **Nel Gonzales** | | | | |
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|  |  | |  | **Signature Over Printed Name** |
| **OJT Chairman/Supervisor Remarks:** | | | | |
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|  | | | | **Signature Over Printed Name** |

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